

UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA

CARLEJA A. ROYAL,

Plaintiff,

v.

C. ROBERTO, *et al.*,

Defendants.

Case No. 3:25-cv-00100-MMD-CSD

ORDER

On February 19, 2025, pro se plaintiff Carleja A. Royal, an inmate in the custody of the Washoe County Sheriff's Office, submitted a complaint under 42 U.S.C. § 1983 and applied to proceed *in forma pauperis*. (ECF Nos. 1, 1-1). Plaintiff's application to proceed *in forma pauperis* is incomplete because Plaintiff did not include an inmate trust fund account statement for the previous six-month period with the application. The Court gives Plaintiff the opportunity to correct this deficiency **by March 24, 2025**.

**I. DISCUSSION**

The United States District Court for the District of Nevada must collect filing fees from parties initiating civil actions. 28 U.S.C. § 1914(a). As of December 1, 2023, the fee for filing a civil-rights action is \$405, which includes the \$350 filing fee and the \$55 administrative fee. See 28 U.S.C. § 1914(b). "Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*." Nev. Loc. R. Prac. LSR 1-1. For an inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the following documents to the Court: (1) a completed **Application to Proceed in Forma Pauperis for Inmate**, which is pages 1–3 of the Court's approved form, that is properly signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is page 4 of the Court's approved form, that is properly signed by both the inmate and a prison or jail official; and (3) a copy of the **inmate's prison or jail trust fund account statement for the previous six-month**

1 **period.** See 28 U.S.C. § 1915(a)(1)–(2); Nev. Loc. R. Prac. LSR 1-2. *In forma pauperis*  
2 status does not relieve an inmate of his or her obligation to pay the filing fee, it just means  
3 that the inmate can pay the fee in installments. See 28 U.S.C. § 1915(b).

4 **II. CONCLUSION**

5 It is therefore ordered that Plaintiff has **until March 24, 2025**, to either pay the full  
6 \$405 filing fee or file a copy of the inmate's trust fund account statement for the previous  
7 six-month period.

8 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if  
9 Plaintiff fails to timely comply with this order. A dismissal without prejudice allows Plaintiff  
10 to refile the case with the Court, under a new case number, when Plaintiff can file a  
11 complete application to proceed *in forma pauperis* or pay the required filing fee.

12 The Clerk of the Court is directed to send Plaintiff the approved form application to  
13 proceed *in forma pauperis* for an inmate and instructions for the same and retain the  
14 complaint (ECF No. 1-1) but not file it at this time.

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16 DATED: February 24, 2025.

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20 UNITED STATES MAGISTRATE JUDGE  
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